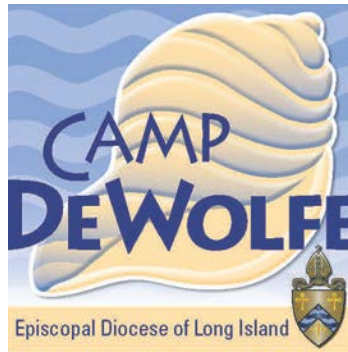


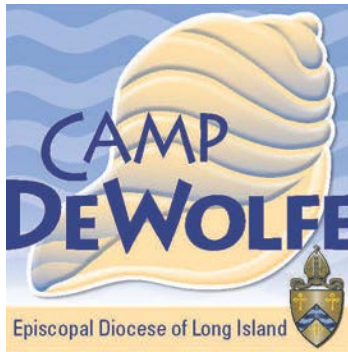
<b>Job Title:</b>	<b>Nurse/Medical Director</b>	<b>Job Category:</b>	Health Care
<b>Location:</b>	Camp DeWolfe	<b>Travel Required:</b>	No
<b>Level/Salary Range:</b>	\$500 per week Housing, Utilities and Meals included.	<b>Position Type:</b>	Contract
<b>HR Contact:</b>	Matt Tees	<b>Date posted:</b>	September
<b>Employment Details:</b>	One day off each week	<b>Posting Expires:</b>	April
<b>Dates of Employment: 7 weeks, Wed 25<sup>th</sup> June – Friday 8th August 2014</b>			
<b>Applications Accepted By:</b>			
<b>E-mail:</b> <b>mtees@campdewolfe.org</b>  <b>Subject Line: Nurse Position</b> <b>Include cover letter and Resume with 2 references</b>		<b>Mail:</b> Matt Tees Camp DeWolfe P.O. Box 487 408 North Side Road, Wading River NY 11792	
<b>Job Description</b>			

**Job Purpose:**

- The Camp Nurse should relate well to groups of young people and enjoy outdoor activity. Their experience and temperament should have prepared them to function independently and accept the responsibility of the camp health care program. Camp nurses are responsible for the care of ill or injured campers and staff and related administrative duties.

**Duties:**

- Reports to Executive Director and Program Director
- The infirmary is staffed 24 hours a day, during camp sessions. The RN is on call 24 hours on radio.
- Assess campers and staff who are ill or injured and determine if further medical attention is needed.
- Ensure that each camper and staff member has on file a health history and examination form as required.
- Set up and oversee a system for health screening for arriving campers and staff members.
- Set up and oversee a system for storing, securing and administering all medications.
- Conduct an inventory of infirmary supplies and initiating requisitions of same as required.
- Establish and follow appropriate medical routines including record keeping in the daily medical log, record keeping of all incidents requiring first-aid.
- Ensure compliance with the requirements of the County Health Department, including mandatory reporting of reportable incidents.
- Ensure the appropriate coverage of the infirmary at all times. Keep infirmary clean and organized.
- Administer camper (and staff) prescription medications as directed.
- Dispense over-the-counter medications as appropriate.
- Coordinate with the Food Service Manager special dietary requirements for specific campers.
- Participate in and lead specific areas of staff training.
- Participate in staff meetings as determined by the Program Director.
- Monitor/evaluate camp procedures, facilities and conditions, and suggest to the Program Director modifications that would create more healthful conditions in camp.
- Prepare a summary and end of season evaluation including inventories, staff evaluations and camper reports on health problems.
- Counseling as needed- (such as homesick campers).
- Set a good example for campers and others including appropriate language and dress, personality cleanliness, punctuality, the sharing of clean-up and other chores, compliance with the ban on smoking, drug-use and alcohol consumption, and display of good sportsmanship and proper table manners. Teach the camp rules to each new session of campers and help enforce them.
- Encourage a positive spirit within the cabin and participate along with their campers in group events and program activities, as appropriate, and in singing camp songs.
- Encourage respect for all other persons, the personal property of others, all camp property, equipment



and facilities. Promote good public relations with campers' parents and visitors.

- As a member of a Christian community, participate with enthusiasm in chapel, grace and other group worship. Participate in weekly prayer groups for staff members.
- Any additional duties or tasks, going above and beyond to make sure campers and staff have a safe and positive experience at Camp DeWolfe.

**Minimum Qualifications:**

- MD, RN, or LPN certification required
- Current ARC CPR certification required
- Current ARC First Aid certification required
- Experience with children and young adults, at least one years' camping experience
- Ability to originate, update and monitor health care, maintain records and implement the health care plan
- Desire and ability to work with children in the outdoors among a Christian community; ability to relate to peer group, accept supervision and guidance, and assist in teaching an activity.
- Good character, integrity, judgment and adaptability, enthusiasm, sense of humor, patience and self-control.