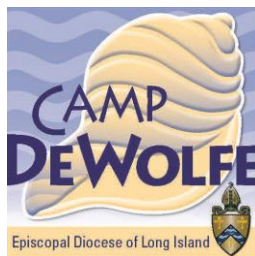


Job Title:	Unit Leader	Job Category:	Summer Camp Residential
Location:	Camp DeWolfe	Travel Required:	No
Salary Range/ Benefits:	Housing, utilities and meals included.	Position Type:	Contract
HR Contact:	Matt Tees	Date posted:	September
Employment Details:	One day off each week, Scheduled hour breaks daily	Posting Expires:	April
Dates of employment:	8 weeks, (6 weeks camp, 2 weeks staff training)		
Applications Accepted By:			
E-mail: mtees@campdewolfe.org Subject Line: Employment Application Include cover letter and Resume with references		Mail: Matt Tees Camp DeWolfe P.O. Box 487 408 North Side Road, Wading River NY 11792	
Job Description			
Job Purpose: <ul style="list-style-type: none"> A Unit Leader is a role model for both counselors and youth and provides a safe and positive environment for counselors and campers to engage in community, experience God in the outdoors, learn how to live out their faith and be empowered to learn and try new challenges. Duties: <ul style="list-style-type: none"> Reports to Summer Camp Coordinator. Reside in a cabin with other staff. Supervise, facilitate, lead and monitor all aspects of the counselor's day: morning wake-up, meals, rest hour, cabin clean-up, activity schedule, Christian Formation programming, evening program, weekend program etc. Carry out established roles for supervising counselors and campers' health. Enforce camp safety regulations and instruct campers in emergency procedures such as fire drills, cabin evacuation, etc. Be a teacher of staff during the 2 week staff training period prior to the start of the summer, and as directed, all staff meetings and in-service staff trainings. Staff are responsible for all the information covered in staff trainings and meetings, including any material they have missed due to an excused absence. In keeping with the Community Covenant Policies, Unit Leaders are expected to lead and maintain a positive, safe, nurturing environment, free of bullying and free of all inappropriate physical contact. Unit 			

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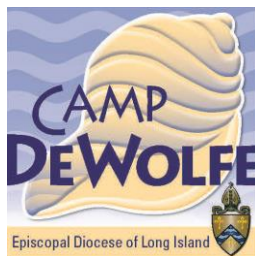
Leaders must report all unsafe situations and events as well as all interventions to the Program Director.

- Act as a role model in all areas, and in particular, help to foster Christian community.
- Be prepared to teach in a program or waterfront activity area.
- Conduct routine cabin inspections. Visit cabins and cabin groups regularly to monitor and provide positive feedback and support.
- Coordinate, plan and lead flag-raising, evening programs, weekend programs and cabin assignments.
- Conduct reveille and ensure punctuality of campers and counselors.
- Clear the camp at the end of each camp day, ensuring that campers and counselors are where they belong. Perform random evening, night checks to ensure campers and counselors are in place.
- Offer appropriate guidance to counselors and campers with regard to compliance with camp policies, rules and procedures.
- Mediate inter-personal difficulties between counselors and campers.
- Keep the Summer Camp Coordinator informed of camper or staff problems.
- Work with the RN to coordinate camper meds and any concerns.
- Fill in temporarily for a counselor when necessary.
- Guide the counselors with their cabin groups and individual campers in participating successfully in all aspects of camp activity and help each camper adjust and grow in the daily living with campers and camp life. Recognize and respond appropriately to inter-personal problems within the staff group. To maintain good community and safety, unit leaders are expected to supervise as integral and participating staff members of each activity group, *i.e sit within the circle and do not stand/sit back, higher up, or out of action area of the circle.*)
- Set a good example for all staff and campers and others including appropriate language and dress, punctuality, the sharing of clean-up and other chores, compliance with the ban of use of tobacco products, alcohol and drugs, and display of good sportsmanship and proper table manners.
- Teach the camp rules to each new session of campers and help enforce them.
- Conduct counselor mid-summer and end of summer evaluations, as well as weekly check-ins and one-one support.
- Encourage a positive spirit within the counselor team and cabin groups and participate along with their staff in group events and program activities, as appropriate, and in singing camp songs.
- Encourage respect for all other persons, the personal property of others, all camp property, equipment and facilities. Promote good public relations with campers' parents and visitors.
- As a leader of a Christian community, participate with enthusiasm in chapel, grace and other group worship. Lead campers in nightly devotions held in the cabins. Participate and lead weekly prayer groups for staff members.
- Any additional duties or tasks, going above and beyond to make sure campers and staff have a safe and positive experience at Camp DeWolfe.

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SUMMER CAMPING PROGRAMS & FOUR SEASON RETREAT CENTER



Minimum Qualifications:

- At least 21 years of age.
- Completed at least three years of college, with a love for outdoor activities and working with youth.
- Ability to and experience in supervising staff and leadership skills are essential.
- Ability to creatively schedule programs and activities.
- At least one year of camping experience.
- High school diploma or general education degree (GED) or higher.
- Personal teaching skills for a specialized activity along with swimming ability.
- American Red Cross Standard First Aid/CPR required.
- Water Safety Instructor or Lifeguarding by American Red Cross required.
- Desire and ability to work with children in the outdoors among a Christian community; ability to relate to peer group, accept supervision and guidance, and assist in teaching an activity.
- Good character, integrity, judgment and adaptability, enthusiasm, sense of humor, patience and self-control.

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