

EPISCOPAL MINISTRIES CAMPER SCHOLARSHIP PROGRAM OVERVIEW & INSTRUCTIONS

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Camper Scholarship Application 2019-1

Episcopal Ministries Camper Scholarship Mission

The mission of Camp DeWolfe is to develop, encourage, and support spiritual formation in the Episcopal Diocese of Long Island by providing a natural setting for youth to engage in community and be empowered to live an outward and visible expression of the love and grace of Christ.

What does the Scholarship cover and what will I have to pay?

Scholarships are available for either up to two overnight summer camp sessions or any number of day camp sessions. Through the Episcopal Ministries Scholarship Fund, Camp DeWolfe awards scholarships of **up to** 75% of the total cost of tuition. Camper families are responsible to pay the remaining balance.

No monies will be provided directly to families; instead, once the Camper Financial Responsibility has been paid in full, the scholarship award amount will be applied to the camper's account based upon date of receipt to qualify for the published camper fees. If not paid in full, the scholarship will be forfeited and then awarded to another camper.

Who can apply?

The Episcopal Ministries Scholarship Fund program was established so Camp DeWolfe may fulfill its mission to make camp available to **all campers** regardless of their social, cultural, religious, and economic backgrounds. It is funded by many generous donors to provide families in need with the financial means necessary to send their children to camp.

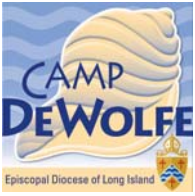
Camp DeWolfe prohibits discrimination against its camper applicants based on race, color, national origin, age, disability, sex, gender identify and religion.

Eligibility – What requirements do I have to meet?

Aside from income, we look at the number of children in the household and extenuating factors such as family circumstances (family member illness, job loss, family members in college, and so on).

Camper scholarships are based on space availability and completion of documentation as well as availability of funds for the program.

No other discounts or promotions may be used with camper scholarships.



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Income eligibility guidelines

Camp DeWolfe strives to be generous and make camp attainable for all campers, regardless of ability to pay. In general, consideration will be given to any family that expresses need.

We adhere to American Camp Association (ACA) guidelines which are used as part of the criteria in determining how much should be allocated to a specific family.

| | Completed Scholarship Application Received: | |
|---------------------------------|--|---|
| | On or before May 1st | After May 1 and until June 15 |
| Household Size 2 – 4 | | |
| < \$40K gross annual income | 75% camper scholarship | <i>Partial 37.5% camper scholarship</i> |
| < \$80K gross annual income | 50% camper scholarship | <i>Partial 25% camper scholarship</i> |
| < \$100K gross annual income | 35% camper scholarship | <i>Partial 17.5% camper scholarship</i> |
| | | |
| Household Size 5 or more | | |
| < \$65K gross annual income | 75% camper scholarship | <i>Partial 37.5% camper scholarship</i> |
| < \$100K gross annual income | 50% camper scholarship | <i>Partial 25% camper scholarship</i> |
| < \$125K gross annual income | 35% camper scholarship | <i>Partial 17.5% camper scholarship</i> |

How can I apply?

1. Register for Camp with Deposit

- In order to be considered for a scholarship, a camper must first be registered for summer camp.
- A \$100 non-refundable registration deposit per camper per session is due at the time of application. Registration may be completed online or by mailing a completed camp brochure with a deposit. Payment may be made online, by phone, or via check. Checks should be made out to Camp DeWolfe.
- The deposit is subtracted from any camper balance due. The balance or tuition is due either by the Rate Period Deadline or no later than close of registration on June 15.

2. Submit completed scholarship application & all camper forms before rate deadline

A completed scholarship application is defined as Camp DeWolfe receiving all of the following:

- A fully completed Scholarship Application including: *All completed pages, Proof of Income, Church Sponsorship, and Signatures.*
- Scholarship Application Church Sponsorship. Part of the Scholarship application is to be presented to your Church for sponsorship consideration. Please allow clergy enough time to complete their part of the application. They will return the form to the Camper Family who must submit it with the entire the Scholarship Application.
- All completed Camper Forms (Please see the Registration Checklist for all summer camp forms required.)



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Application Submission Methods: Completed Scholarship applications including all required camper forms may be scanned and emailed to Camp DeWolfe (office@campdewolfe.org), faxed to 631-929-6553, or mailed to Camp DeWolfe: 408 North Side Road, Wading River, NY 11792.

Scholarship application forms and all required camper forms are available on the camp website www.campdewolfe.org or may be requested to be sent via mail from the camp office starting September 1st. Please call 631-929-4325 for an application to be mailed to you.

How much will I have to pay?

Scholarships are granted for up to 75% of the total cost of either up to two overnight summer camp sessions or any number of day camp sessions.

The camper family must pay the balance (less deposit) before the end of the Rate Deadline or Close of Registration (June 15th).

Is there a deadline to submit scholarships?

Completed scholarship applications must be received either by the end of a specific Rate Period OR before close of Registration (June 15).

- Completed scholarship applications received before May 1 will be considered and awarded for up to 75% of the current rate period (i.e. January 1st for Early Bird, May 1st for Standard Rate).
- Completed scholarship applications received **after May 1st** and before June 15th will be considered and awarded at a half the total possible scholarship (up to 37.5%).

Scholarship applications that are incomplete (missing forms or any other information) will not be evaluated until all missing pages or information is received. The submission date is defined as the date ALL required information and forms are received at the Camp Office.

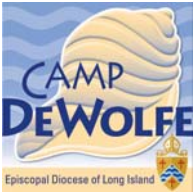
How will I be notified about the scholarship decision?

Completed Scholarship applications are evaluated on a rolling basis as they are received and then awarded on a first-come, first served basis. Receipt of a completed application does not guarantee Scholarship award.

Once a completed Scholarship Application is received by Camp DeWolfe, the application will be reviewed and an award decision made within two weeks of receipt and Recipients of scholarships will be notified.

Within one week after receiving notification, recipients must inform the Camp Office of their intent to utilize the award, otherwise, the award will be offered to another camper.

Camper families have until either the end of the specific Rate Period OR before close of Registration (June 15th) to pay the final balance.



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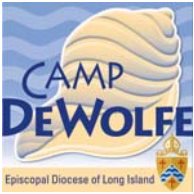
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Camper Family Payment Information

Scholarship & Rate Increases: Once awarded, a scholarship amount cannot increase and the camper family is responsible to pay any rate increase(s) or late fees.

Final Balance & Late Fee: If a family is unable to make full payment by June 15th they can work with Camp DeWolfe once registered to discuss payment options; however ALL payments are due in full no later than two weeks prior to the first day of camp. A \$100 Late Fee will be applied after June 15th.

Cancellations: In the event that a camper cancels before May 1st, a refund of the amount paid will be issued less the \$100 deposit. After May 1st refunds will not be given unless accompanied with a doctor's note for illness or for extreme circumstances. In such circumstances at the discretion of the camp, the full amount less the \$100 deposit may be refunded.



EPISCOPAL MINISTRIES CAMPER SCHOLARSHIP APPLICATION

SECTION 1 CAMPER AND FAMILY INFORMATION (Camper Family to complete)

| | | | |
|--------------------|---|------------|----------------------|
| Camper Name | Sex <input type="checkbox"/> M <input type="checkbox"/> F | Age | Date of Birth |
|--------------------|---|------------|----------------------|

| | | | |
|------------------------------|-------------------------------|-------------------|-------------------|
| Parent /Guardian Name | Relationship To Camper | Home Phone | Cell Phone |
|------------------------------|-------------------------------|-------------------|-------------------|

| | | | |
|-----------------|--------------|--------------|----------------------|
| Address: | City: | State | Zip/Post Code |
|-----------------|--------------|--------------|----------------------|

SECTION 2 HOUSEHOLD AND INCOME INFORMATION (Camper Family to complete)

Please list the name of everyone who resides in the Camper's household along with their age, relationship to the Camper, and any annual income they provide. Please attach additional pages if necessary.

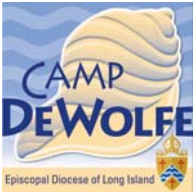
| Household Member Name | Relationship to Camper | Age | Annual Gross Income-Employment | Annual Gross Income-Other Sources | Total |
|----------------------------|------------------------|-----|--------------------------------|-----------------------------------|-------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL OF ALL INCOME | | | | | |

SECTION 3 PROOF OF INCOME (Camper Family to complete)

Proof of Income for any source of income listed in SECTION 2 must be submitted with this Scholarship Application. If no proof of income is received, the Scholarship application will not be processed.

The following may be accepted as proof of income. Check all documents being submitted with this Application:

- FEDERAL TAX RETURN:** Most recent copy of your *signed* Federal Tax Return (Camper's name must appear as dependent). If the Applicant's parent or guardian has not filed a tax return in the past year, provide a copy of all **W-2** forms along with copies of **pay stubs** for the prior six (6) months.
- PROOF OF PUBLIC ASSISTANCE:** Award letter or Statement outlining any income from disability, unemployment, DCF, or any other State/Federal Public Assistance received.
- CHILD SUPPORT:** Copy of signed agreement stating terms, amount, and frequency of payment.
- OTHER (Optional):** Please specify:



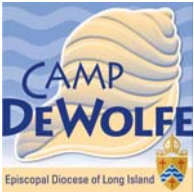
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SECTION 4 PARENT STATEMENTS (Camper Family to complete – use back of page if needed)

a. Briefly explain why you would like your child to attend camp this summer.

b. Please explain your reasons for requesting financial assistance. Include any family circumstances (divorce, job loss, death in family, etc.) or financial obligations you would like us to know about (such as medical or dental bills, health or child care premiums, education costs, other debts or loans).



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SECTION 5 CAMPER CHURCH AFFILIATION (Camper Family to complete)

Churches may be able to help cover part of the Camper Financial Responsibility. Camper Families should speak with their Clergy Person regarding any financial contribution they might be able to provide before submitting this Scholarship Application.

CAMPER FAMILY: Please complete Section 5 and give this page to your clergy person to complete and return to you. **This form must be returned with the scholarship application.**

| | | | |
|--------------------|---|--------------|----------------------|
| Camper Name | Sex <input type="checkbox"/> M <input type="checkbox"/> F | Age | Date of Birth |
| Address: | City: | State | Zip/Post Code |

- This Camper is a member the following Episcopal Church in the Diocese of Long Island. Enter Church information and present this page to your clergy to complete.
- This Camper is a member of another Church. Please list Church attended. Enter Church information and present this page to your clergy to complete.
- This Camper is NOT a member of any Church. Please list the name and address of the Episcopal Parish closest to your home. In cases where an Applicant is not yet a member of any church, we encourage you to visit your local parish for support. If this option is checked, proceed to Section 8.*

| | | | |
|-----------------------------|--------------|--------------|----------------------|
| Church / Parish Name | Phone | | |
| Address: | City: | State | Zip/Post Code |

SECTION 6 CHURCH EVALUATION & RECOMMENDATION (Clergy to complete)

Clergy, the Camper above is applying for an Episcopal Ministries Summer Camp Scholarship. Scholarships are available for up to 50% of the total cost of tuition. Camper families are responsible to pay the remaining balance.

Please complete SECTION 6 and SECTION 7. Return this form to the Camper's Family so they can submit this page with the Scholarship Application.

Please answer the following questions on the back of this page (attach additional pages if necessary). You may visit www.campdewolfe.org for a *Clergy Evaluation Guideline* that may be used to answer the following questions.

- 1) Please describe the applicant's participation in church organizations (e.g. acolyte, choir, youth group).
- 2) Please assess the applicant's readiness and suitability for the camp program. How will he/she benefit from the experience?
- 3) The following is my assessment of this applicant's financial needs and the specific reason for this child's Episcopal Ministries Scholarship Request. (Please indicate any special needs this child may have as well.)

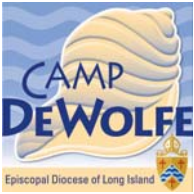
SECTION 7 PARISH CONTRIBUTION (Clergy to complete)

In order to allow the broadest use of the limited scholarship funding available, we depend upon clergy to act judiciously in recommending applicants for scholarships.

To allow scholarships to be granted to as many children as possible, my church will contribute \$ _____ toward this camper's summer camp tuition before June 1st.

Note: If payment is not received by this date, a late fee will be applied and the camper's space can be forfeited.

| | | |
|------------------------------|--------------------|----------------|
| _____ CLERGY PRINTED NAME | _____ SIGNATURE | _____ Date |
| _____ Clergy Title | _____ Phone: | _____ Email |



EPISCOPAL MINISTRIES CAMPER SCHOLARSHIP APPLICATION

SECTION 8 SCHOLARSHIP REQUEST (Camper Family to complete)

Please circle the session(s) camper will attend, then add up the Total Tuition.

| SESSION | AGES | SESSION DATES | (Before January 1st) EARLY BIRD | (January 2 - April 30) STANDARD | (May 1 – June 15) LATE |
|-------------------------|--------|-------------------|---|---|----------------------------------|
| Explorer | 7 -12 | June 30 – July 6 | \$599 | \$699 | \$799 |
| Discovery | 7 -13 | July 7 – July 20 | \$1099 | \$1299 | \$1499 |
| Adventure (2 wk) | 11 – 5 | July 21 – Aug 3 | \$1099 | \$1299 | \$1499 |
| Adventure (3 wk) | 11 –15 | July 21 – Aug 10 | \$1599 | \$1799 | \$1999 |
| LIT 1 (3 wk) | 15 -17 | June 30 – July 20 | \$1599 | \$1799 | \$1999 |
| LIT 2 (6 wk) | 15 -17 | June 30– Aug 10 | \$2599 | \$2799 | \$2999 |
| Advance Camp | 15 -17 | Aug 4- Aug 10 | \$599 | \$699 | \$799 |
| Day Camp Session 1 | 7 – 13 | July 1 – July 5 | \$350 | \$400 | \$450 |
| Day Camp Session 2 | 7 – 13 | July 8 – July 12 | \$350 | \$400 | \$450 |
| Day Camp Session 3 | 7 – 13 | July 15 – July 19 | \$350 | \$400 | \$450 |
| Day Camp Session 4 | 11 -15 | July 22 – July 26 | \$350 | \$400 | \$450 |
| Day Camp Session 5 | 11 -15 | July 29 – Aug 2 | \$350 | \$400 | \$450 |
| Day Camp Session 6 | 11 -15 | Aug 5 – Aug 9 | \$350 | \$400 | \$450 |
| TOTAL OF TUITION | | | | | |

1. Amount Camper family to pay _____

2. Amount Church to pay + _____

3. **CAMPER RESPONSIBILITY**

ADD line 1 and line 2 to determine Camper Responsibility. May not be more than 50% of Tuition Total

A) TUITION TOTAL _____ Total from Table above

B) CAMPER RESPONSIBILITY - _____ Total from Line 3

SCHOLARSHIP REQUEST Subtract **Camper Responsibility** from **Tuition Total** to determine Scholarship Request

SECTION 9 SCHOLARSHIP SUBMISSION CERTIFICATION STATEMENT (Camper Family to complete)

Read and check the box next to each statement, then sign, date, and submit the application with all required forms.

- I certify the information provided on this application is complete and true to the best of my knowledge and may be verified and that any deliberate falsification will result in the termination of this Scholarship request. I understand that incomplete applications will NOT be considered for financial assistance. I have attached Proof of Income as described in SECTION 3.
- I agree that it is MY RESPONSIBILITY to ensure the Camper Financial Responsibility is paid in full and that this rate is dependent upon published tuition fee rates and deadlines (Early, Standard, Late). Otherwise, I may forfeit any Scholarship award.
- I agree that if this Scholarship Application is denied or I cancel my camp registration, all funds paid less a \$100 non-refundable and non-transferable deposit will be returned and that absolutely no refunds will be issued after May 1st.

PARENT/GUARDIAN PRINTED NAME

SIGNATURE

Date